

**Brief reason for the revision:**

BWC Inspections will soon be conducted on Axon Performance. Due to this, the old paper form of PD0128 will need to be changed to remove BWC Inspections while keeping the other aspects of the inspection. We then combined the non-first responder and the first responder Personnel Inspections Report into one. The following policies are affected by this:

- 305.6 Mobile Data Inspection
- 328.4 Supervisor Responsibilities
- 801.8 Personnel And Equipment Inspections
- 942.4.1 Mandated Training

~~PD0127 – Personnel Inspection Report (BWC, Equip, Taser, INFORMA) for Non-First Responder Units~~

~~PD0128 – Personnel Inspection Report (BWC, Equip, Taser, INFORMA) For First Responder Units~~

Both of these are replaced with  
[PD0122 - Personnel Inspections Citywide](#)

PD0128a – CAD Audit – leave as is

## 801 Equipment and Uniform Regulations

### 801.8 PERSONNEL AND EQUIPMENT INSPECTIONS

Supervisors shall perform inspections of personnel and equipment to ensure compliance with Department General Orders. The supervisor will have until the 10th of the month to submit the completed inspections to their lieutenant. The lieutenant will have until the 20th of the month to review the inspections and forward them to Risk Management at APDRiskManagement@austintexas.gov for storage. [The supervisor should retain these inspections in the shift/unit group drive.](#)

- (a) Using form PD0122~~8~~ [Personnel Inspections Citywide](#), first responder units listed in 303.3(~~ed~~)1 will be inspected in the following manner:
  - 1. Probationary patrol officers (PPO) will be inspected monthly.
  - 2. All other officers will be inspected quarterly in the months of January, April, July, and October for the previous 3 month period.
- (b) Using form PD0122~~7~~ [Personnel Inspections Citywide](#), non-first responder units [not listed in General Order 303.3\(e\)1](#) will be inspected annually in the following months:
  - 1. Units within the [Support Bureau](#) ~~Headquarters and Wellness Bureaus~~ will be inspected in ~~the month of~~ February.
  - 2. Non-first responder units within the [North and South](#) Patrol Bureaus will be inspected in ~~the month of~~ May.
  - 3. Units within the Investigations [Bureau](#) ~~Division~~ will be inspected in ~~the month of~~ June.
  - 4. Units within the [Headquarters Bureau](#) ~~Investigations 2 Division~~ will be inspected in ~~the month of~~ August.

5. Units under Community Engagement/OCL, Staffing Lieutenant, Peer Support and any other unit not previously listed ~~within the Organized Crime Division~~ will be inspected in ~~the month of~~ September.