

Park Ticketing System Guide

Go To: www.austintexas.gov/parksonline

Park Info: Websites: Emma Long / Walter Long / Commons Ford Email: reservations@austintexas.gov

Account Log In:

First Time Users – Select "Need an Account"

<u>Username:</u> Create username
 Password: Create password

Returning Users - not create a new account

- <u>Username</u>: Enter user-created username
- Password: Enter user-created password

Account Updating:

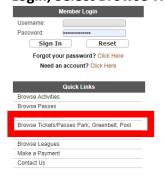
WALK IN PASS USERS – ensure the account is updated, and <u>ALL family members are listed</u>.

Update at "my account" drop down, "household and settings". Select "add member" at bottom of screen.

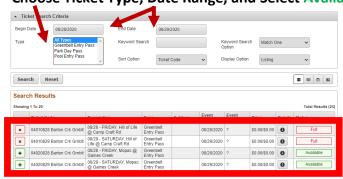
Booking and Payment:

- Select 'Browse Tickets/Park and Pool Entry Passes'
- 2. Choose A specific day/day range. Review & make ticket choice(s) & quantity.
 - Park Entry Vehicle passes are per vehicle, pick any household member to assign to the ticket.
 - Park Entry Walk-In (Emma/Walter only) are per-person, pick number of tickets, entry group (greenbelt passes ONLY), and select "who" will use each unique ticket number. Example, Person A-ticket 1, Person B-ticket 2.
 - If unable to proceed in the chosen DATE/TIME/ENTRY GROUP, it is FULL/SOLD OUT.
- 3. Select Proceed to check out.
- 4. Pay Visa, MasterCard, Discover or American Express Select 'Payment' button ONLY once.
 - a. Banking Statement Information: Charges appear on statements as "PARD Online Registrat"
- 5. Print ticket for display or save it on your smartphone for display upon arrival.

Login, Select Browse Tickets



Choose Ticket Type, Date Range, and Select Available Item(s)



Ticket Types Available starting: Sales close: Limits

Park Entry Vehicle Passes 14 days in advance 24 hours prior 2 vehicles/household (Commons Ford)

Park Entry Walk-In 14 days in advance 24 hours prior 1/person/household

Cancellations: Park Day Passes are non-transferrable and non-refundable.

ALERTS – Emma Long Users! Campsite reservations ALREADY INCLUDE fees per day for 1 vehicle/day. Picnic site rentals or large picnic entry groups should contact the Office of Special Events to coordinate and pay for guest park entry passes. reservations@austintexas.gov, 512-974-6797.