



If a child is taking prescription or non-prescription medication during registered program hours this form must be completed. Every effort should be made by the parent/guardian to administer medication prior to or after program hours. If this is not possible then PARD staff will administer medication according to the information provided by the parent/guardian on this form. The information provided on this form by the parent/guardian shall match the directions on the original container.

PARD staff will only accept the exact dosage needed during the registered program hours and will not except complete bottle of liquid, tablets or powder. Staff will not be responsible for administering injections, with the exception of Epi-Pens which may only be administered by trained PARD staff. **The medication must be provided in the original container with the following information:** the child's name, type of medication, time dosage to be given, and other specific instructions. Staff may not administer medication that is not in its original container or past the expiration date on the container. Enrolled/Registered participants age 18 or younger are not allowed to dispense their own medication.

I authorize Parks and Recreation Department staff to give my child,

the medication(s) and dosage(s) listed below.

_____ (print name)

Medication name	Dosage	Date(s) to be administered	Time(s) to be administered	am/pm		Special Instructions

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____



Medication Log - To be used by PARD Staff ONLY

Name of Participant: _____

Parent/Guardian Name: _____

PRINT ONLY

Name of Medication	Dosage	Date	Time (am/pm)	Name of Employee administering medication	Comments