RFA #004 Youth Services 2021 – AB
Request for Applications (RFA)
Pre-Bid Conference Call

1) August 4, 2021 at 10:30 am – 12:00 pm CST

2) August 5, 2021 at 1:30 pm – 3:00 pm CST

RFA Authorized Contact Person:
Angela Baucom
APHCompetitions@austintexas.gov

Welcome & Introductions

❑ Introductions and Attendance Information

❑ Housekeeping

❑ Everyone is muted for the call until the Q&A.

❑ Materials for meeting located on the website and in Partnergrants and on the Competition Website.

❑ Questions during the presentation can be typed in the Chat OR sent to APHCompetitions@austintexas.gov. Questions emailed may not be answered during the presentation.

❑ After the presentation: Comments and questions need to be submitted via email to APHCompetitions@austintexas.gov

AGENDA

- Welcome and Introductions
- Overview and Funding Information
- Scope of Work
- Application Submission Instructions
- Application
- Important Dates
- Question and Answer Process

APH Austin Public Health

RFA Overview

❑ The City of Austin (City) seeks applications in response to this Request for Applications (RFA) from qualified social service providers (Applicants) with at least two years demonstrated experience providing high quality youth services.

❑ The City will fund programs serving youth ages 5-18 who are residents living or attending school in Austin/Travis County and/or youth ages 16-21 in pursuit of a diploma or GED living in Austin/Travis County, and/or their parents/guardians.

❑ This RFA includes funding for a broad range of services to youth and their families, with a focus on Title 1 schools, zip codes and neighborhoods with a high proportion of low-income families, and communities of color.

Funding and Timeline

❑ **Available Funding: $ 5,300,000 million in total available funding for FY2022 from October 1, 2022-September 30, 2023**
  ➢ 3 months of FY2021 funding will be available to awarded agencies from July 1, 2022-September 30, 2022
  ➢ Applicants may apply for a minimum of $60,000 per 12-month contract term

❑ **Anticipated Number of Awarded Agreements:** Austin Public Health anticipates awarding up to 30 Agreements and will undergo a review process to ensure that as many age groups and services are funded as possible.

❑ **Contract Term:** The Agreements will have an effective start date of July 1, 2022, for an initial 15-month period, and five 12-month extension options. All extension options are conditional upon City Council approval of the Budget.

Funding Structure

❑ **Awarded programs may be structured as a reimbursable-based agreement or a deliverables-based agreement, as defined below:**

➤ **Reimbursable Agreement-** An Agreement where an agency is reimbursed for expenses incurred and paid through the provision of adequate supporting documentation that verifies the expenses.

➤ **Deliverable Agreement-** An Agreement where an agency is reimbursed for a report or product that must be delivered to the City by the grantee (or by the Subgrantee to the Grantee) to satisfy contractual requirements. It can include goods or finished works, documentation of services provided or activities undertaken, and/or other related documentation

Important Due Dates

❑ Threshold Review form due in Partnergrants**: Thursday, August 19, 2021 by 3 PM CST**

  ➢ **An application cannot be submitted without an approved Threshold Review**

❑ RFA Applications DUE to APH**: Thursday, September 23, 2021 by 3 PM CST**

❑ Questions regarding the RFA are due to APH on or before: **Wednesday, September 16, 2021 by 3 PM CST**

❑ Deadline to submit Technical Assistance regarding submission of the RFA in Partnergrants to APH is on or before: **Thursday, September, 23, 2021 12 PM CST**

❑ Contract Start Date: **July 1, 2022**

RFA Scope of Work

RFA Scope of Work: Services Solicited

❏ The City is intentionally leaving program strategies open beyond the criteria listed in this section, allowing Applicants to propose solutions to meet community needs effectively and successfully. APH will fund services:

  ➢ provided during the school-day

  ➢ provided during out of school time (before or after school, Summer or holiday break programming, etc.)

  ➢ that serve parent/guardian engagement or support programs

RFA Scope of Work: Applicant Minimum Qualifications

❑ **All agencies applying for funding must:**

➢ Have at least two years demonstrated experience providing high quality youth services

➢ Be a non-profit organization able to conduct business in the State of Texas

➢ Have submitted all applicable tax returns to the IRS and the State of Texas (e.g. Form 990 or 990-EZ and state and federal payroll tax filings)

➢ Be eligible to contract and not debarred from contracting, according to SAM.gov and City Debarment information

➢ Be current in its payment of Federal and State payroll taxes

➢ Not owe past due taxes to the City

➢ Have the ability to meet Austin Public Health's Social Services Insurance Requirements

➢ Have an active Board of Directors that meets regularly and reviews program performance, financial performance, and annually approves the agency budget

RFA Scope of Work: Program Services

❑ Austin Independent School District's Youth Services Mapping, provides a listing of programs offered on school campuses and includes the following categories:

- ➤ Academic Enrichment and Support;
- ➤ Arts and Creative Expression;
- ➤ Career Exploration and Work Readiness;
- ➤ College Readiness;
- ➤ Environmental Education and Stewardship;
- ➤ General and Other Youth Development;
- ➤ Information and Communication Technology;
- ➤ Mentoring;
- ➤ Parent Education and Family Engagement;
- ➤ Physical Health;
- ➤ Social-Emotional and Behavioral Health;
- ➤ and Sports and Recreation.

RFA Scope of Work: Program Objectives

❑ Applicants must show how their proposed service will provide all nine essential features of positive youth development identified in Section II. as foundational elements. Applicants must show how provision of proposed services will incorporate the Five C's of Positive Youth Development, either through explicit or implicit outcomes. Applicants must also provide evidence that supports how their services will ultimately lead, directly or indirectly, to the increased incidence of high school graduation.

❑ While Applicants may propose programs that have multiple objectives and goals, all Applicants must propose services that demonstrate support of Austin Strategic Direction 2023 (SD23) Priority Outcome Economic Opportunity and Affordability (EOA) Measure # F.1, the number and percentage of students graduating from high school.

RFA Scope of Work: Best Practices

❑ Texas Partnership for Out of School Time (TXPOST): Texas Standards of High Quality Afterschool, Summer and Expanded Learning Programs for STEM enrichment

❑ Age-appropriate services

❑ Features leading to Positive Youth Development

❑ Five C's of Positive Youth Development

RFA Scope of Work: Best Practices

Features of Positive Youth Development

Positive youth development is a framework developed in the 1990s to center strengths of youth and focus on thriving rather than surviving, as opposed to previous frameworks that centered risk aversion. Research into evidence-based youth programming finds certain characteristics are required for any youth services to create an optimal environment for positive youth development. These have been categorized into nine features, which, when provided, create the best circumstance for youth to thrive. They are:

➢ Physical and psychological safety

➢ Appropriate structures that provide: limit setting; clear, consistent rules and expectations; continuity and predictability; and age appropriate monitoring.

➢ Supportive relationships characterized by warmth and closeness.

➢ Connectedness, caring, support and responsiveness.

➢ Opportunities to belong and for meaningful inclusion regardless of demographics or abilities.

➢ Positive social norms with clear rules for behavior, expectations, values and morals.

➢ Support for efficacy and mattering that includes enabling, responsibility and meaningful challenge.

➢ Opportunities for skill building.

➢ Integration of family, school, and community efforts.

RFA Scope of Work: Best Practices

The Five C's of Positive Youth Development

When the conditions on the previous slide are met, it is possible and ideal for programs to see the development of the Five C's in their youth participants.

The Five C's are:

➢ Competence

➢ Confidence

➢ Character

➢ Connection

➢ Caring

When these are reached, they lead to a sixth C, Contribution.

RFA Scope of Work: Client Eligibility Requirements

❑ Client eligibility must be documented, and any proposed alternative requirements explained. See Section D – APH Client Eligibility Requirements.

  ➢ Children and youth (ages 5-18) and/or their parents/guardians:

    ➢ that live in a household that is under 200% of federal poverty

    ➢ and/or attend schools in Austin and/or Travis County that are Title 1, or where at least 40% of the students are eligible for free or reduced school lunch.

  ➢ Youth (ages 16-21) in pursuit of a diploma or GED who:

    ➢ are either living at or below 200% of the Federal Poverty Level

    ➢ live in Austin and/or Travis County and/or attend schools in Austin and/or Travis County that are Title 1, or where at least 40% of the students are eligible for free or reduced school lunch.

RFA Scope of Work: Application Evaluation

A total of 100 points may be awarded to the application with an additional ten bonus points available for a potential of 110 total evaluation points. All applications will be evaluated as to how the proposed program aligns with the goals of this RFA and whether each question has been adequately addressed. Applications providing similar services will likely be reviewed and evaluated accordingly.

RFA #004 Youth Services 2021 AB Evaluation Rubric		
Form 2: RFA Application		
Part 1: Fiscal and Administrative Capacity		
Section 1 – Form A	Threshold Review Form in PG	No points
	Organizational Information (included in Form 2)	No points
Part II. Scored Application (Form 2)		
Section 1	Experience and Cultural Competence	40 points total
Section 2	Program Design	35 points total
Section 3	Data-Informed Program Management	10 points total
Section 4 Cost Effectiveness	Program Staffing and Time	15 points total
	Form 3: Program Budget and Narrative	
		Total: 100 Points
Bonus	Questions A-D	10 points
		Total possible points: 110 points

Application Submission Instructions

Initial Steps

All Applicants must:

❑ Confirm that their organization is a registered vendor with the City of Austin
- To confirm, enter the organization's City of Austin Vendor Number when registering as a user in the Partnergrants system (see #2 below).
- To find the City of Austin Vendor Number please visit Austin Finance Online. and search for the organization's legal name.
- To register to become a potential City of Austin vendor, go to Austin Finance Online to register.

❑ Be a registered user in the Partnergrants system. The applications will be submitted through this web-based system. To register, visit the Partnergrants site and click on "Register Here."
- Note that the organization's City of Austin Vendor number is required to complete registration in Partnergrants.

Application Format and Submission Requirements

❑ See Section B. Standard Solicitation Provisions and Instructions for more information.

❑ The Application must be submitted in the Partnergrants database. No late submissions will be accepted. Note that where the application materials say "by or before," this means that the Partnergrants system will not allow you to submit or us to accept documents submitted at or after that time.

❑ All documents must be uploaded into Partnergrants. No paper copies will be accepted.

  ❑ Only name your uploaded documents with letters and numbers. To reduce possible submission and/or review delays, please ensure the title of any attached file from your local drive DOES NOT contain any special characters. Letters and numbers are acceptable.

Sections of the RFA

FORM NO.	TITLE OF REQUIRED FORMS Note: Forms 1-4 must be scanned, signed or filled out and uploaded into Partnergrants.	REQUIRES RESPONSES DUE
1	OFFER SHEET	9/23/2021 By 3PM CST
2	RFA APPLICATION	
3	PROGRAM BUDGET AND FUNDING SUMMARY	
4	COA CERTIFICATIONS AND DISCLOSURES	
SECTION NO.	**TITLE**	**INFORMATION ONLY**
A	THRESHOLD REVIEW FORM	*Form input in Partnergrants Due 8/19/2021 by 3PM*
B	STANDARD SOLICITATION PROVISIONS AND INSTRUCTIONS	Information Only
C	RFA SCOPE OF WORK	
D	APH CLIENT ELIGIBILITY REQUIREMENTS	
E	STANDARD APH AGREEMENT BOILERPLATE	
F	APPLYING FOR APH-FUNDED OPPORTUNITY – PARTNERGRANTS INSTRUCTIONS	

Form 1: Offer Sheet

The Offer Sheet is required for your application to be valid and must be submitted in the second part of the process.

DATE ISSUED:	Wednesday, July 28, 2021
RFA APPLICATION DUE DATE:	**Thursday, September 23, 2021, 3PM CST**
THRESHOLD FORM DUE DATE	**Thursday, August 19, 2021, 3 PM CST**
Anticipated Start date of contract:	**July 1, 2022**
Questions regarding the RFA are due on or before	**Wednesday, September 16, 2021 3 PM CST**
Technical Assistance regarding submission of the RFA in Partnergrants are due on or before	**Thursday, September 23, 2021 12 PM CST**
Questions must be submitted in writing to the Authorized Contact Person or through Partnergrants	**Authorized Contact Person:** Angela Baucom Social Service Funding Specialist E-Mail:APHCompetitions@austintexas.gov
Questions and Answers will be available:	In Partnergrants and on the solicitation website: APH Competition Website
Optional Pre-Bid Meeting- Date and Time: Note: Each meeting will cover the same material.	**Wednesday, August 4, 2021 10:30 AM-12 PM CST OR Thursday, August 5, 2021 1:30-3 PM CST**
Pre-Bid Meeting Location:	Registration Required with this link to get the Conference Call details: **August 4th EVENTBRITE REGISTRATION LINK** **August 5th EVENTBRITE REGISTRATION LINK**

Section A: Offer Sheet

o On the Offer sheet the organization's representative states that they are authorized to submit this application for funding.

o It also states that the representative has received and read the entire RFA document packet and agrees to be bound by the terms therein.

o Signature by an authorized representative is required in order for the City of Austin to accept the application.

APH Austin Public Health | CITY OF AUSTIN, TEXAS
Austin Public Health
REQUEST FOR APPLICATION (RFA) OFFER SHEET
PREVENT. PROMOTE. PROTECT.
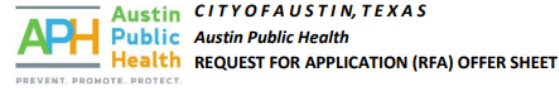
The undersigned, by their signature, represents that they are submitting a binding offer and is authorized to bind the Applicant to fully comply with the solicitation document contained herein. The Applicant, by submitting and signing below, acknowledges that they have received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name:	
Company Address:	
City, State, Zip:	
Federal Tax ID No.:	
Printed Name of Officer or Authorized Representative:	
Title:	
Email Address:	
Phone Number:	

Signature of Officer or Authorized Representative:_____ _____

Date: _____

* This Offer Sheet must be signed and submitted in Partnergrants to be considered for award. Electronic Signature is acceptable.

Partnergrants Database

o Website:
https://partnergrants.austintexas.gov

o Partnergrants is an online/web-based database APH uses for contract management

o APPLICATIONS MUST BE SUBMITTED THROUGH THE PARTNERGRANTS SYSTEM.

o PAPER APPLICATIONS WILL NOT BE ACCEPTED.

Submission Documents

o Required RFA Application and attachments

FORM NUMBER	TITLE	Requires Applicant Response DUE
1	OFFER SHEET	September 23, 2021 by 3 PM CST In Partnergrants
2	RFA APPLICATION	
3	PROGRAM BUDGET AND FUNDING SUMMARY	
4	COA CERTIFICATIONS AND DISCLOSURES	
SECTION NO.	TITLE	Form input in Partnergrants DUE
A	THRESHOLD REVIEW FORM	August 19, 2021 by 3 PM CST

RFA Application - Form 2

RFA Application

❑ Application Section Tips:

➢ Make sure to answer every question and every part of each question.

➢ And note that there are drop down boxes with preselected answers.

➢ Make sure to review the links within the RFA – you can find them in the RFA document, on the website and in Partnergrants. We expect that you take the time to review the links to include the guidance provided in your answers.

CITY OF AUSTIN, TEXAS
Austin Public Health
RFA-004-Youth Issue Area 2021-AB

Section F:

RFA APPLICATION

APPLICATION INSTRUCTIONS: Fill out this document and upload the document into Partnergrants. All questions are highlighted in green. Click or tap on the sections below the Questions and type in your answers. Any required attachments are indicated by a ▢ symbol, and drop-down menus are indicated by a ▢ symbol.

Please note: If any document is uploaded, the name of the document must not include any characters other than letters and numbers, or the database will not allow it to be uploaded.

The total word count limit is 20,000 for the entire word document (including questions and your answers). The word count is indicated below left on your screen or if you go to the top of the screen to Search "word count".

Required APH Documents:

The following must be completed and/or submitted in Partnergrants.

FORM NUMBER	TITLE	Requires Applicant Response DUE
1	OFFER SHEET	September 23, 2021 by 3 PM CST In Partnergrants
2	RFA APPLICATION	
3	PROGRAM BUDGET AND FUNDING SUMMARY	
4	COA CERTIFICATIONS AND DISCLOSURES	
SECTION NO.	TITLE	Form input in Partnergrants DUE
A	THRESHOLD REVIEW FORM	August 19, 2021 by 3 PM CST

PART I. Fiscal and Administrative Capacity

Minimum Threshold Review

The **Form 1: Threshold Review Form** must be completed in Partnergrants by August 19, 2021 by 3:00 PM CST. This threshold will be reviewed by APH staff and then, if the agency's threshold is approved, the agency will move forward to submit this final application.

Application Format and Submission Requirements

ALL DOCUMENTS MUST BE UPLOADED INTO PARTNERGRANTS. NO PAPER COPIES WILL BE ACCEPTED.

Step 1: Threshold Review Instructions

❑ The Threshold Review Form is completed in Partnergrants.

❑ Threshold is due by or before **August 19, 2021 by 3:00 PM**.

❑ Threshold review must be completed in order to gain access to the rest of the application in Partnergrants.

❑ You may view the full application at any time on the APH Competition Website.

❑ We will review Threshold documents as they are received. Following this meeting, please allow a week from submission for review.

Application Format and Submission Requirements
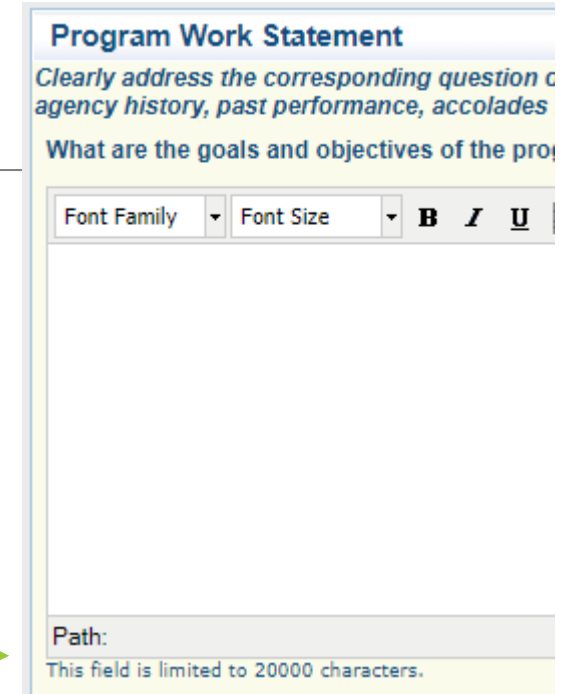
Step 2: Final Application Instructions

❑ **Total word count in the <u>Form 2-RFA Application</u> document is 20,000 words which includes the questions. Applications that exceed 20,000 words will not be considered.**

❑ Word automatically counts the number of words in a document and displays it in the status bar at the bottom of the screen. There are about 5,800 words in Form 2-RFA Application, and this is included in the <mark>20,000 word limit</mark>.

❑ The following documents will <u>not</u> count towards the total word count:

➢ Work Statement (Question 15) entered directly into Partnergrants

➢ Attachments submitted to answer a question like policies and procedures, staff positions, etc.

➢ Attachments 1-Offer Sheet, 3-Program Budget and Funding Summary, 4-COA Certifications

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Application Format and Submission Requirements

- ❑ Applicants must use this template for the Application and cannot submit an application that does not include the questions and narrative.

- ❑ All questions are boxed and highlighted in green in Part 2: Application Questions. Editing is restricted in the document except in the answer boxes. For each question, please provide a response or write N/A for not applicable in the boxes provided. It is preferable to be repetitive rather than to leave sections incomplete.

- ❑ If using this document, Applicants must type answers into the section that says "Click or tap here to enter text" after each question or in the required tables.

- ❑ If compiling responses in a separate document:
    - ➢ Applicants must include all questions and narrative before their answer, so the Application appears the same as the provided template.
    - ➢ **Make sure to include the exact wording of the drop-down menus.**
    - ➢ Clearly label each question and number, use size 11 Calibri font, double-space the document, use 1" margins on 8 ½ x 11" white paper without page scaling.

RFA Application: Program Design

❑ Applicants must complete the Program Work Statement Form in Partnergrants. This section should be concise and only describe concrete services and actions.

➢ Each field must be completed.

➢ Note the character limit for each field (shown below each text box).

➢ If a field does not apply, enter N/A.

➢ If copying from another document into Partnergrants, we recommend using plain text only to avoid formatting errors.

➢ Be sure to Save and Mark Complete.

Program Work Statement

Clearly address the corresponding question agency history, past performance, accolades

What are the goals and objectives of the pro

Font Family | Font Size | **B** *I* <u>U</u>

Path:
This field is limited to 20000 characters.

RFA Application: Performance Metrics

❑ Applicants must provide a proposed 12-month goal for the number of unduplicated clients served by the total program as well as any additional context. The goal should be based on past performance experience, budgeted program costs, and best estimates. The contract goal for unduplicated clients served should be for the total program including City funding and all other funding sources.

  ➢ The 12-month estimate should be based on the project period October 1, 2022 – September 30, 2023.

❑ Applicants must complete the Required Output and select at least one Required Key Performance Metric Outcome.

  ➢ Additional proposed outputs and outcomes may be included as appropriate, but are not required.

  ➢ For each Output and Outcome included, complete the corresponding table, including the Output/Outcome wording and the 12-month goal # estimate, and the corresponding explanations.

RFA Application: Racial Equity

- The City's definition of Equity is the condition when every member of the community has a fair opportunity to live a long, healthy, and meaningful life. Equity is embedded into Austin's values system and means changing hearts and minds, transforming local government from the inside out, eradicating disparities, and ensuring all Austin community members share in the benefits of community progress.

- Equity is one of six strategic anchors of the City of Austin's strategic direction, and a core value driving the implementation of City services. To advance equitable outcomes, the City of Austin is leading with a lens of racial equity and healing.

Racial Equity Self-Assessment Item	Choose from the drop down menu that describes your stage of implementation: Planning; Implementation; or Fully Integrated Implementation	Describe what the agency's board, staff and programs are doing to implement these items.
We have access to data on racial/ethnic disparities to guide our work.	Click here for Drop Down Menu	Click or tap here to enter text.
Our work includes performance measures to determine how well we are doing to address racial disparities.	Click here for Drop Down Menu	Click or tap here to enter text.
Our board has developed and implemented a plan to address racial disparities in our programs and in our organization.	Click here for Drop Down Menu	Click or tap here to enter text.
Agency staff at all levels participate in community workgroups/task groups aimed at addressing racial disparities	Click here for Drop Down Menu	Click or tap here to enter text.
Our agency hosts or participates in training events dedicated to improving equitable outcomes.	Click here for Drop Down Menu	Click or tap here to enter text.

RFA Scope of Work: Staffing

❑ All staff and volunteers must comply with 26 Tex. Admin. Code § 745.605, which details required background checks for individuals working with youth.

❑ If care of a child, including programming during out-of-school time, is provided outside the presence of a legal guardian or parent, an awarded applicant will be required to provide insurance coverage for sexual abuse and molestation.
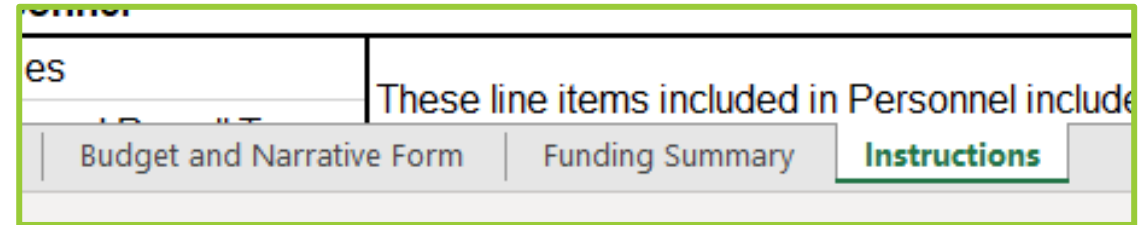
RFA Application: Program Staffing and Time

❑ List position titles only (do not include staff names) for all staff – programmatic, administrative, and executive level – who will be partially or totally funded by the requested CITY FUNDING portion of the Budget in this application.

❑ Provide the corresponding percentages of Full Time Equivalent (FTE) positions for each position.

❑ Total all full and partial FTE positions at the bottom.

➢ **NOTE: ONLY INCLUDE STAFF RELATED TO THIS SOLICITATION.**

➢ **DO NOT INCLUDE STAFF WHO WILL BE FUNDED 100% BY OTHER FUNDING SOURCES**. If a staff member is partially funded by another funder, include only the percentage of time that this application is requesting in this solicitation.

Funding Source	List Program Staff by Title (City-funded positions first, then Other Funded positions)	Program Staff FTE Amount
Click or tap here to enter text.	Click or tap here to enter text.	Click here to enter FTE.
Click or tap here to enter text.	Click or tap here to enter text.	Click here to enter FTE.
Click or tap here to enter text.	Click or tap here to enter text.	Click here to enter FTE.

APH Austin Public Health

RFA Application: Program Budget and Funding Summary

❑ Complete Form 3: Program Budget and Funding Summary (Excel Spreadsheet) and upload completed document into Partnergrants.

❑ There are three tabs in the spreadsheet: Program Budget and Narrative, Funding Summary, and Instructions.

➢ **Funding Summary:**

❑ Include the funding source, grant/contract name (if applicable), and ANNUAL amount of all funding including the requested City of Austin funding in the table. Use totals for the 12-month period October 1, 2022-September 30, 2023.

Form 3 - Program Funding Summary

Agency Name: Click or tap here to enter text.

Program Name: Click or tap here to enter text.

Funding Sources	Grant/Contract Name	Funding Period Start	Funding Period End	Funding Amount
City of Austin	Social Service Contract (City of Austin prgm. budget)	10/1/2022	9/30/2023	0
City of Austin				0
City of Austin				0
				0
Travis County				0
Travis County				0
				0
Federal				0
Federal				0

Austin Public Health

RFA Application: Program Budget and Funding Summary

Form 3 - Program Budget and Narrative

Agency Name: Click or tap here to enter text.

Program Name: Click or tap here to enter text.

A. PERSONNEL	One-time funding July 1, 2022 - September 30, 2022	Requested On-going CITY OF AUSTIN $ 12-months October 1, 2022- September 30, 2023	Amount Funded by ALL OTHER Sources 12-months October 1, 2022- September 30, 2023
Salaries	0	0	0

COST PER CLIENT CALCULATION	Total Unduplicated Clients 12-months October 1, 2022 - September 30, 2023	City Portion	Other Funded Portion	$ Cost per client
		#DIV/0!	#DIV/0!	#DIV/0!

➤ **Program Budget and Narrative:**

❑ The dollar amount requested will reflect both the first three months of one-time funding from July 1, 2022-September 30, 2022, AND the 12-months of ongoing funding from October 1, 2022-September 30, 2023.

❑ Cost per Client Calculation is included in the spreadsheet below the Program Budget.

❑ For every budget line containing a requested amount of City of Austin funding, enter a short description or list of items included in that budget line.

# Communication with the City

❑ **Question and Answer Process**

➢ All questions submitted via email and through public meetings will be answered in writing and posted to the APH Competitions Page at least once per week.

➢ Questions regarding the RFA must be directed to the Authorized Contact Person: Angela Baucom at APHCompetitions@austintexas.gov.

➢ Only the information provided by the Authorized Contact Person is valid.

❑ **Anti-lobbying ordinance**

➢ Request for Grant Application process: Anti-lobbying ordinance does not apply.

Important Dates

❑ Threshold Review form due in Partnergrants**: Thursday, August 19, 2021 by 3 PM CST**

❑ RFA Applications DUE to APH**: Thursday, September 23, 2021 by 3 PM**

   ➢ The system will not allow submissions starting at 3 PM exactly

❑ Deadline to submit questions regarding the RFA are due to APH on or before: **Wednesday, September 16, 2021 by 3 PM CST**

❑ Deadline to submit Technical Assistance regarding submission of the RFA in Partnergrants to APH on or before: **Thursday, September, 23, 2021 12 PM CST**

   ➢ Please make sure to get your application ready *early* so you don't miss the question deadline.

❑ Contract Start Date: **July 1, 2022**

❑ Technical assistance in how to submit an application in PG is available on YouTube: APH PartnerGrants - YouTube

❑ Also, you may contact Allan McCracken – Allan.McCracken@Austintexas.gov or John Sanchez - John.Sanchez2@austintexas.gov.

APH Austin Public Health

PREVENT. PROMOTE. PROTECT.
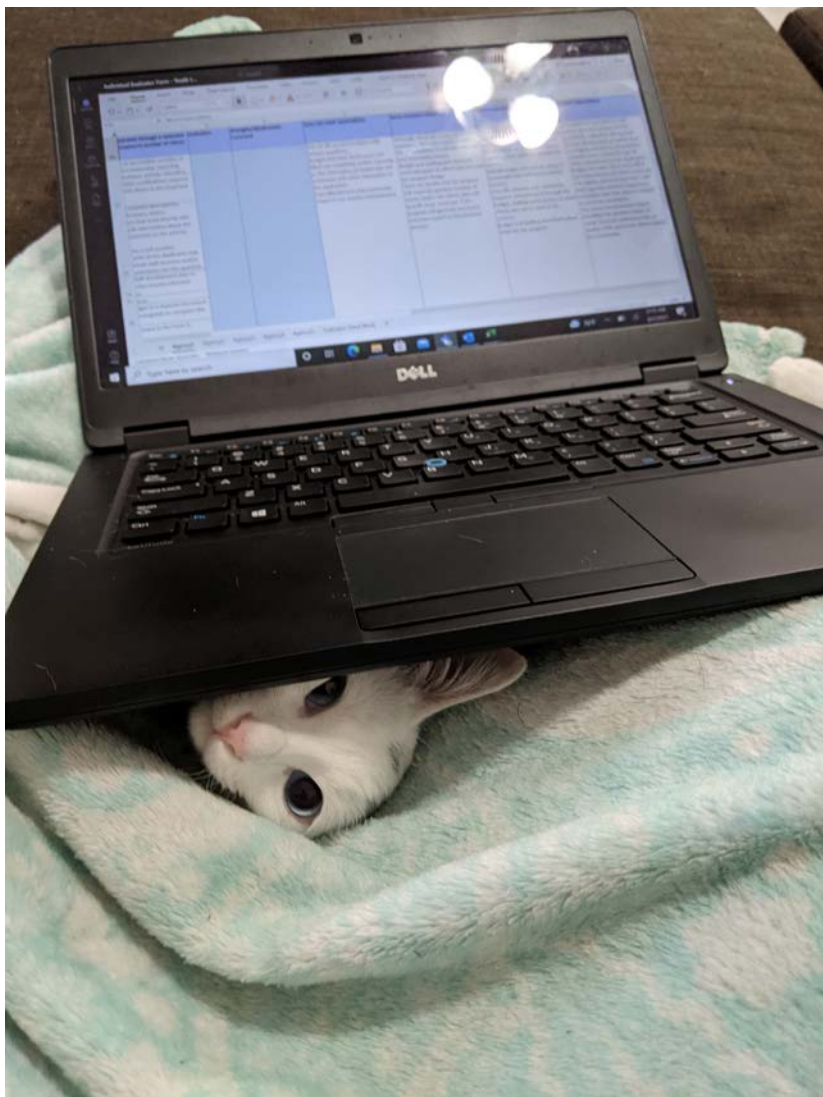
That was a lot of information. We can help clear it up.

Questions?

Contact: APHCompetitions@austintexas.gov

Thank You
for Your Participation