



Request for Concurrent Reviews

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

All of the following information must be provided:

Name of Property Owner _____
 Name of Project: _____
 Address of Project: _____
 Existing Occupancy Use: _____ Proposed Occupancy Use: _____
 Existing Land/Zoning: _____ Proposed Zoning: _____
 Site Plan Case Number: _____ Case Manager: _____
 Name of Person Requesting Concurrent Review: (*print*): _____
 Phone Number: _____ Email: _____

I request a concurrent Site Plan or Exemption review and a Commercial Plan review.

I understand that the Building Permit will not be issued until an approved Site Plan has been released or Exemption is Approved. I understand that my building plan application and any permits created will ALL expire one year after the application date if a building permit has not been activated.

If I do not activate the permits before the deadline, I will have to submit a new Commercial Building Plan application. If an approved site plan has not been issued by the end of this one-year period, I understand that my Building Application will be voided, and I will need to resubmit plans that meet or exceed the current adopted model code cycle in force at the time of my resubmittal.

After the technical review of my building plans are complete, no permits will be available until I re-submit my final Approved Site Plan or Approved Site Plan Exemption, along with updated or final Building Plans to Commercial Plan Review.

My signature attests to the fact that I understand if any changes occur on my Site Plan review, these will need to be reflected on my building plans and I will re-submit such changes to my Building Plan Review. This may add to the project review times and require additional fees.

By checking each box above and signing below, I certify that I have read and agree with these statements.

Print Name: _____

Signature: _____

Date: _____