

1000 Department Technology Use

1000.5 DEPARTMENT HARDWARE AND SOFTWARE

Employees wishing to have any piece of hardware or software installed on a Department computer will get approval from the Police Technology Unit prior to it being installed.

- (a) Upon approval of any hardware/software request or change, the Police Technology Unit will notify CTM for installation.
- (b) When required for legal compliance, all software installed on Department computers will be registered or licensed with the software manufacturer. Copies of the registration and/or license agreement will be forwarded and maintained by CTM or designee.
- (c) Shareware software will not be used on Department computers for a time period in excess of that allowed by the manufacturer for trial purposes unless it has been purchased and properly registered.
- (d) Freeware software will only be installed on Department computers when it has been ascertained that such software is usable by government organizations free of charge.
- (e) No employee of the Department will use facial recognition technology, software, or services for law enforcement, criminal investigative, or surveillance purposes. No employee of the Department will knowingly permit facial recognition technology, software, or services to be installed on City property by a private corporation.
 1. If this order creates a conflict with operations at the Austin Airport, the Department will comply with federal rules and regulations set forth on airport property.